

DIGITAL EQUITY PROGRAM

Spring Schedule



Catholic
Charities
of Central Colorado



**Sign Up
and Join Us
for our Computer
Workshop Series!**

Deerfield Hills Community Center
4290 Deerfield Hills Rd. Colorado Spgs, CO. 80916
Mondays 10:00am - 12:00pm

Click [HERE](#) to register

March 4th

Internet Basics

Learn how to launch and use an internet browser, such as Google Chrome. Practice typing in the address bar, switching between tabs, and saving your favorite websites.

March 11th

Searching & Safety

Learn how to search the internet safely, and avoid scams. Practice navigating between websites, identifying ads, and closing pop up windows.

March 18th

Introduction to Email

Learn how to make an email account, and how to sign in and out for future use. Practice appropriate email etiquette to both start a new email and reply to an email you received. Learn ways to organize your email inbox.

March 25th

Google Docs & Google Drive

Learn how to use Google Docs & Google Drive. Develop and format new documents with others, and organize document files. Practice converting your

A laptop is provided for use during the workshop, and a handout is provided to take home after each workshop so you can practice your new skills at home or at your local library

If you have any questions about this workshop series, please call the Digital Equity Program Manager for Catholic Charities at 719-866-6285.